

NOTICE

Please note that a correction was made on page 8 of this solicitation. The amount for prior approval from OJP required for all sole-source procurements has been changed to in excess of \$150,000 from in excess of \$100,000.

Note: On May 1, 2014, the funding amount offered under this solicitation was changed from \$70 million to \$72 million. With this funding change, the estimated aggregate amounts for awards to State and local applicants that operate forensic DNA and/or DNA database laboratories seen on Appendix A have been amended to reflect this amount.



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [National Institute of Justice](#) (NIJ) is seeking applications for funding for the FY 2014 DNA Capacity Enhancement and Backlog Reduction Program. This program furthers the Department's mission by funding States and units of local government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and/or DNA database samples, and to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

FY 2014 DNA Capacity Enhancement and Backlog Reduction Program

Eligibility

Eligible applicants are States and units of local government that meet the eligibility requirements detailed on page 3.

Deadline

Applicants must register in [OJP's Grants Management System](#) (GMS) prior to submitting an application for this funding opportunity. Select the "Apply Online" button associated with the solicitation title. (See "How to Apply," page 22.) All registrations and applications are due by 11:59 p.m. eastern time on June 2, 2014. (See "Deadlines: Registration and Application," page 3.)

Contact Information

For technical assistance with submitting an application, contact the Grants Management System Support Hotline at 888-549-9901, option 3 or via e-mail at GMS.HelpDesk@usdoj.gov. The [GMS](#) Support Hotline hours of operation are Monday – Friday from 6:00 a.m. to midnight eastern time, except federal holidays.

Applicants that experience unforeseen GMS technical issues beyond their control that prevent them from submitting their application by the deadline must e-mail the NIJ contact identified below **within 24 hours after the application deadline** and request approval to submit their application.

For assistance with any other requirements of this solicitation, contact Charles Heurich, Program Manager, by telephone at 202-616-9264, or by e-mail at Charles.Heurich@usdoj.gov.

Release Date: April 17, 2014

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FY 2014 DNA Capacity Enhancement and Backlog Reduction Program

(CFDA No. 16.741)

Overview

The goal of NIJ's FY 2014 DNA Capacity Enhancement and Backlog Reduction Program is to assist eligible States and units of local government to process, record, screen, and analyze forensic DNA and/or DNA database samples, and to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

Under this FY 2014 program, in general, eligible applicants are given the opportunity, based on their individual needs, to determine what portion of their anticipated funding should be used for capacity building purposes and what portion should be used for analysis of forensic DNA and/or DNA database samples.

Under certain circumstances, NIJ may find it necessary to revise this solicitation, including with respect to estimated award amounts and programmatic requirements (e.g., permissible uses of funds). Applicants are strongly encouraged to check for updates to this solicitation prior to submitting applications.

Authorizing Legislation: Department of Justice Appropriations Act, 2014 (Public Law 113-76).

Deadlines: Registration and Application

Applicants must register in [GMS](#) prior to submitting an application for this funding opportunity. The deadline to register in [GMS](#) is 11:59 p.m. eastern time on June 2, 2014, and the deadline to apply for funding under this announcement is 11:59 p.m. eastern time on June 2, 2014. See "How to Apply" on page 22 for details.

Eligibility

Eligible applicants are States¹ and units of local government with existing crime laboratories that conduct forensic DNA and/or DNA database sample analysis and:

- Participate in external audits, not less than once every two years, that demonstrate compliance with the requirements of the Quality Assurance Standards established by the Director of the Federal Bureau of Investigation.
- Are accredited by a nonprofit professional organization actively involved in forensic science that is nationally recognized within the forensic science community.

¹ For purposes of this announcement, the term "State" includes the District of Columbia and the Commonwealth of Puerto Rico. The U.S. territories of American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the Virgin Islands also may be eligible for funding. Please contact NIJ at 202-616-9264 for additional information, including information on allocation of funds.

- Participate in the National DNA Index System (NDIS), or have an agreement with an NDIS participating laboratory to upload their data.

Program-Specific Information

NIJ expects to award up to \$72 million under the FY 2014 DNA Capacity Enhancement and Backlog Reduction Program to States and units of local government that operate forensic DNA laboratories and/or State-designated DNA database laboratories:

a. Estimated Amounts for Awards to State and Local Applicants That Operate Forensic DNA and/or DNA Database Laboratories

Up to \$72 million of these FY 2014 program funds are expected to be awarded to States and units of local government that operate forensic DNA laboratories. In general, the aggregate amount of FY 2014 funds expected to be awarded to eligible applicants from each State (including the State and its units of local government) is based on:

1. The number of Uniform Crime Report (UCR) Part 1 Violent Crimes² reported to the FBI for 2012 or 2013 (the most current year for which such data are available).³
2. A minimum aggregate amount available to eligible applicants from each State. For FY 2014, if the aggregate amount, based on the number of UCR, Part 1 Violent Crimes reported to the FBI, is less than \$200,000, NIJ expects to increase that aggregate amount to \$200,000.

The number of State and local applicants also may affect funding allocations.

See “Appendix A: Estimated Aggregate Amounts for Awards to State and Local Applicants That Operate Forensic DNA and/or DNA Database Laboratories, by State—FY 2014” for a chart, by State, that identifies the estimated aggregate amount for awards to public forensic DNA laboratories in each State.

If there is more than one public DNA laboratory within a State, funds generally are expected to be allocated among the eligible applicants on the basis of UCR Part 1 Violent Crimes in a fashion that ensures that the total funding requested by all applicant agencies from each State does not exceed the aggregate level listed for the State in “Appendix A: Estimated Aggregate Amounts for Awards to State and Local Applicants That Operate Forensic DNA and/or DNA Database Laboratories, by State—FY 2014.” NIJ encourages applicants from States with multiple eligible applicants to coordinate among themselves to set a minimum level of funding for each applicant so that, if practicable, each eligible applicant within the State receives a minimum of \$100,000, regardless of whether its proportion of available funding based on UCR Part 1 Violent Crimes rises to that level. NIJ will provide each State with more than one eligible applicant with a spreadsheet that will assist in properly allocating the estimated funding among the eligible applicants. The State should complete the

² UCR Part 1 Violent Crimes statistics are published on the FBI website at www.fbi.gov/about-us/cjis/ucr/crime-in-the-u.s/2012/crime-in-the-u.s.-2012/tables/5tabledatadecpdf/table_5_crime_in_the_united_states_by_state_2012.xls.

³ Although cases of violent crime against the person are expected to be the priority for forensic casework conducted under this solicitation, States and units of local government may use FY 2014 program funds to process, record, screen, and analyze any criminal forensic DNA sample awaiting analysis.

spreadsheet and submit it to the appropriate NIJ Program Manager for review. Upon NIJ approval, eligible applicants within the State may then apply for their portion of the estimated funds.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

b. Specific Program Requirements

The following requirements apply to all DNA analyses conducted under this FY 2014 program:

- Applicants must enter all eligible DNA profiles obtained with funding from this program into the Combined DNA Index System (CODIS) and, where applicable, upload these profiles into NDIS. No profiles generated with funding from this program may be entered into any non-governmental DNA database without prior express written approval from NIJ.
- Applicants must follow NDIS DNA Data Acceptance Standards for all profiles uploaded to NDIS.
- Applicants must maintain DNA analyses and resulting profiles conducted under this program pursuant to all applicable federal privacy requirements, including those described in 42 U.S.C. § 14132(b)(3).

c. Length of awards:

The project period for awards under this FY 2014 program is expected to be October 1, 2014, to September 30, 2016. **Applicants should be aware that no-cost extensions to these awards will not be granted; therefore, all awards must end within 2 years of the start date.**

Budget Information

a. Specific Requirements for Applicants That Propose to Use Funds for In-House Analysis of Forensic DNA Cases

In general, budget requests for in-house processing, recording, screening, and testing of forensic DNA cases will be reviewed on the basis of the estimated number of forensic DNA cases that will be analyzed during the 24-month project period of this program (October 1, 2014, to September 30, 2016) using the federal funding requested under this FY 2014 program.

States or units of local government that are awarded funds for in-house laboratory processing, recording, screening and DNA analysis of forensic DNA cases will be expected to document the number of forensic DNA cases analyzed during the reporting period (see "Performance Measures," page 12). **The expected total number of forensic DNA cases analyzed in-house during the entire project period should be based on a per-case estimate of no more than \$1,000 in costs for overtime and supplies.**

Example: An FY 2014 award with \$N allocated specifically to overtime and supplies for in-house processing of forensic DNA casework in the proposed budget would be expected to process N/1,000 cases over the course of the project period. Therefore, if N = \$20,000, a minimum of 20 cases would be expected to be analyzed in-house during the project period.

b. Specific Requirements for Applicants That Propose to Use Funds for In-House DNA Database Sample Analysis

In general, budget requests for in-house processing, recording, and testing of DNA database samples will be reviewed on the basis of the estimated number of samples that will be analyzed during the 24-month project period of this program (October 1, 2014, to September 30, 2016), using the federal funding requested under this FY 2014 program.

DNA database laboratories that are awarded funds for in-house laboratory processing, recording, and analysis of DNA database samples will be expected to document the number of DNA database samples analyzed during the reporting period (see “Performance Measures,” page 12). **The expected total number of DNA database samples analyzed in-house during the entire project period should be based on actual cost estimates to analyze each sample and upload its profile to NDIS. Requests may not exceed \$40 per sample when averaged over all DNA database samples to be processed.**

c. Permissible Uses of Funds—For Forensic DNA Laboratories and DNA Database Laboratories

Under this FY 2014 program, in general, eligible applicants are given the opportunity, based on their individual needs, to determine what portion of their anticipated funding should be used for capacity-building purposes and what portion should be used for analysis of forensic DNA and/or DNA database samples.

Permissible uses of funds provided under this program may include:

1. Salary and benefits of additional laboratory employees

Funds may be used to hire **additional** full-time or part-time laboratory employees to directly process, record, screen, and/or analyze forensic DNA and/or DNA database samples. Funds may also be used to hire **additional** full-time or part-time laboratory employees to directly perform capacity enhancement-specific activities, such as validating new DNA analysis technologies for the forensic DNA laboratory and/or the laboratory responsible for analysis of DNA database samples. Funds are subject to applicable restrictions on supplanting⁴ and may be used to retain full-time or part-time laboratory employees for the above purposes if there are no other funding sources allocated for the retention of such personnel (e.g., personnel acquired through previous federal assistance).

Note: NIJ makes no assurance that funds will be available for this purpose in future award announcements.

⁴ See OJP Financial Guide.

2. Overtime for laboratory staff

Funds may be used to pay overtime for laboratory employees to directly process, record, screen, and/or analyze forensic DNA and/or DNA database samples. Funds may also be used to pay overtime for existing laboratory employees to directly perform capacity enhancement-specific activities such as validating new DNA analysis technologies for the forensic DNA or DNA database laboratory. Any payments for overtime must be in accordance with the applicable provisions of the OJP Financial Guide, available at www.ojp.usdoj.gov/financialguide/.

3. Training

Funds may be used for appropriate training of forensic DNA and DNA database laboratory personnel.

- **Existing members of the DNA Unit:** “Appropriate training” includes internal or external training, continuing education/training opportunities, and/or applicable graduate-level coursework **that is directly related to the applicant's forensic DNA or DNA database laboratory operation and is for members of the DNA laboratory.**

Funds used towards travel and registration expenses for appropriate continuing education/training opportunities that are associated with professional meetings and conferences (including workshops provided at such meetings and conferences) are limited to no more than 3 percent of the total award. Funds used toward travel expenses, registration fees, and tuition and required learning aids (e.g., textbooks) for appropriate training and continuing education opportunities that are not associated with professional meetings and conferences are not subject to the 3-percent cap. In general, funds used for training are intended to aid existing members of the DNA laboratory to meet continuing education requirements mandated in the DNA Quality Assurance Standards established by the Director of the Federal Bureau of Investigation.

- **New members of the DNA Unit:** States and units of local government that wish to use funds to train new employees to process, record, screen, and/or analyze forensic DNA and/or DNA database samples should submit a detailed plan in their proposal. There is no fixed-percentage cap on use of funds for this purpose. **(Please note that costs associated with meetings and conferences are not to be considered training costs for new members of the DNA Unit and would fall under the 3% cap detailed above).**

4. Travel (Limited)

Funds may be used for travel to conduct required site visits to public or private accredited laboratories that will be conducting DNA analyses on behalf of the applicant agency to review procedures and practices prior to initial sample shipment; funds may also be used to make one additional unannounced site visit.

Funds may be used for travel associated with DNA training, described in section 3 (Training), above.

Travel expenses must be reasonable and must comply with the applicable provisions of the OJP Financial Guide. **Note that, absent prior express written approval from NIJ, rates for lodging charged to any award under this solicitation may not exceed the posted GSA rate for the location. (If an award recipient opts to book lodging at a higher rate, the cost differential, including associated taxes, may not be charged to the award.)**

5. Equipment

In general, funds may be used to upgrade, replace, or purchase laboratory equipment, instrumentation, and computer hardware for the forensic DNA and/or the DNA database laboratory. See section d (Expenses That Are Not Permitted), below, for specific equipment items that are excluded from the FY 2014 program.

6. Laboratory supplies for validation

Allowable supply expenses include the purchase of laboratory supplies that can be directly attributed to the validation of new DNA analysis technologies.

7. Supplies for DNA database sample collection

Convicted offender and/or arrestee related sample collection kits may be purchased.

8. Laboratory supplies for in-house processing, recording, screening, and analysis of forensic DNA casework and/or DNA database samples.

9. Contracts for analysis of forensic DNA casework samples or DNA database samples by public or private accredited DNA laboratories

Funds may be used to send forensic DNA and/or DNA database samples to fee-for-service laboratories to conduct DNA analyses. Funds may also be used to enter into agreements with government-owned laboratories to conduct forensic DNA and/or DNA database sample analyses, perform data review, enter eligible DNA profiles into CODIS and, where applicable, upload to NDIS.

Every laboratory that is contracted to conduct forensic DNA or DNA database sample analyses under this program must undergo an external audit, not less than once every 2 years, that demonstrates compliance with the requirements of the Quality Assurance Standards for Forensic DNA Testing Laboratories and/or the Quality Assurance Standards for DNA Database Laboratories established by the Director of the Federal Bureau of Investigation, and must be accredited by a nonprofit professional organization actively involved in forensic science that is nationally recognized within the forensic science community.

Note: All contracts and procurements made under this program are subject to the standards set forth in 28 C.F.R. section 66.36 and other applicable federal law, including the provisions of 28 C.F.R. section 66.36 that relate to competition. Prior approval from OJP is required for all sole-source procurements in excess of **\$150,000**. Approval may be obtained in the form of a sole-source request with adequate justification submitted directly to GMS with the application for funding.

10. Contracts for DNA audits

DNA laboratories may establish contracts with vendors (individuals or entities) that can provide an external DNA audit once every 2 years, as required by the Quality Assurance Standards for Forensic DNA Testing and DNA Database Laboratories established by the Director of the Federal Bureau of Investigation. DNA Backlog Reduction Program funds may not be used to defray the cost of an external DNA audit that is part of an accreditation inspection/assessment, or of an internal DNA audit.

As part of the decision as to whether to award a contract to a vendor for a DNA audit, an award recipient is expected to examine carefully any costs charged by the vendor, including auditor fees (not to exceed \$450 per auditor for each day on site) and auditor travel expenses, and to determine whether all such charges are reasonable and justified. All audit-related costs must be detailed in the budget. Note that NIJ will use the rates established by the GSA schedule (www.gsa.gov/portal/category/21287) as a benchmark in examining the reasonableness of audit-related travel expenses.

Auditors must meet the requirements specified in the Quality Assurance Standards for Forensic DNA Testing and/or DNA Database Laboratories and, in addition, must reside outside the State where the laboratory to be audited operates. The same auditors cannot be used in consecutive audits, and all auditors must sign a conflict of interest and nondisclosure form prior to performing any work.

11. Additional contracts and contractor services:

- Contracts may be established to purchase and install only **DNA modules to existing** Laboratory Information Management Systems (LIMS), or for service, maintenance, or licenses for the DNA unit users to an existing LIMS system.
- Contracts may be established for Lean Six Sigma-type studies or process mapping. One example of the potential benefits from such approaches is highlighted in the following report: www.ncjrs.gov/pdffiles1/nij/grants/235190.pdf.
- Contracts may be established to hire contract staff to process, record, screen, and analyze forensic DNA casework; to process, record, and analyze DNA database samples; or to validate new DNA analysis technologies. Contracts may be established for data review in accordance with the Quality Assurance Standards for Forensic DNA Testing and DNA Database Laboratories.
- **Contracts may be established to provide warranty service only on laboratory equipment purchased under this award. Warranty service contracts may be purchased for up to 2 years, providing the grantee realizes a discount by purchasing these contracts at the same time as the laboratory equipment.**
- Contracts may also be established for in-house training, or for validation testing.

12. Direct administrative expenses or indirect costs

Up to 3 percent of the federal portion of an award under this program may be used for either: (1) direct administrative expenses specifically related to grant administration and

management, or (2) indirect costs. **Applicants may not request both direct administrative expenses and indirect costs.**

d. Expenses That Are Not Permitted

Federal funds awarded under this program may only be used for the permissible uses of funds outlined above. Among other things, they may not be used for:

1. Salaries and benefits for existing staff, other than as discussed in section c (Permissible Uses of Funds), paragraphs 1 and 2.
2. Travel, other than authorized travel expenses associated with appropriate DNA training and visits to outsourcing laboratories as discussed in section c (Permissible Uses of Funds), paragraphs 3 and 4.
3. Construction.
4. Direct administrative expenses and/or indirect costs that exceed 3 percent of the federal portion of the award.
5. Accreditation costs.
6. Office supplies (paper, pens, toner, printer cartridges, etc.).
7. Maintenance and service contracts and licensing agreements for existing Laboratory Information Management Systems; except for client stations within the DNA Unit.
8. Testimony and associated travel costs.
9. New LIMS systems.
10. Renovations.
11. Service or maintenance contracts on laboratory equipment not purchased under this award.
12. Purchase of equipment for technologies that have not been approved for use by the National DNA Index System.
13. Work that is funded under another federal award.
14. Purchase of kits to collect forensic or reference samples by law enforcement or other agencies outside the DNA laboratory.

e. Limitation on Use of Award Funds for Employee Compensation; Waiver

With respect to any award of more than \$250,000 made under this solicitation, recipients may not use federal funds to pay total cash compensation (salary plus cash bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the Federal Government's Senior Executive Service (SES) at an

agency with a Certified SES Performance Appraisal System for that year.⁵ The 2014 salary table for SES employees is available at www.opm.gov/salary-tables. Note: A recipient may compensate an employee at a greater rate, provided the amount in excess of this compensation limitation is paid with non-federal funds. (Any such additional compensation will not be considered matching funds where match requirements apply.)

The Assistant Attorney General (AAG) for OJP may exercise discretion to waive, on an individual basis, the limitation on compensation rates allowable under an award. An applicant requesting a waiver should include a detailed justification in the budget narrative of the application. Unless the applicant submits a waiver request and justification with the application, the applicant should anticipate that OJP will request the applicant to adjust and resubmit the budget.

The justification should include the particular qualifications and expertise of the individual, the uniqueness of the service the individual will provide, the individual's specific knowledge of the program or project being undertaken with award funds, and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work to be done.

f. Minimization of Conference Costs

OJP strongly encourages applicants that propose to use award funds for any conference-, meeting-, or training-related activity to carefully review OJP policy and guidance on "conference" approval, planning and reporting available at www.ojp.gov/funding/confcost.htm prior to submission. OJP policy and guidance (1) encourage minimization of conference, meeting, and training costs; (2) require prior written approval (which may affect project timelines) of most such costs for cooperative agreement recipients and of some such costs for grant recipients; and (3) set cost limits, including a general prohibition of all food and beverage costs.

g. Costs Associated with Language Assistance (if applicable)

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services where appropriate.

For additional information, see the "Civil Rights Compliance" section of the OJP "Other Requirements for OJP Applications" Web page at www.ojp.usdoj.gov/funding/other_requirements.htm.

h. Match Requirement

This solicitation does not require a match. However, if a successful application proposes a voluntary match amount, and OJP approves the budget, the total match amount incorporated into the approved budget becomes mandatory and subject to audit.

⁵ This limitation on use of award funds does not apply to the non-profit organizations specifically named at Appendix C to 2 C.F.R. Part 230.

Performance Measures

To assist the Department with fulfilling its responsibilities under the Government Performance and Results Act of 1993 (GPRA), Public Law 103-62, and the GPRA Modernization Act of 2010, Public Law 111-352, applicants that receive funding under this solicitation must provide data that measure the results of their work done under this solicitation. OJP will require any award recipient, post award, to provide the data requested in the “Data Grantee Provides” column so that OJP can calculate values for the “Performance Measures” column. Performance measures for this solicitation are as follows:

Forensic DNA laboratories will provide the following data for performance measures:

Objective	Performance Measure(s)	Data Grantee Provides
<p>To improve the DNA analysis capacity of existing State and local government crime laboratories that conduct forensic DNA analysis.</p> <p>To reduce backlogged forensic DNA casework in State and local government crime laboratories.</p>	<p>Increase in DNA analysis throughput for the laboratory.</p> <p>Reduction in response time for requests.</p> <p>Percentage decrease in DNA backlog.⁶</p> <p>Number of DNA profiles resulting in a CODIS match</p>	<ol style="list-style-type: none"> 1. Average number of forensic DNA samples analyzed per analyst per month at the beginning of the award period. 2. Average number of forensic DNA samples analyzed per analyst per month at the end of the reporting period. 3. Average number of days between the submission of a request for forensic biology/DNA analysis to the laboratory and the delivery of the test results at the beginning of the award period. 4. Average number of days between the submission of a request for forensic biology/DNA analysis to the laboratory and the delivery of the test results at the end of the reporting period. 5. Number of backlogged forensic biology/DNA cases at the beginning of the award period. 6. Number of backlogged forensic biology/DNA cases at the end of the reporting period. 7. Number of backlogged forensic biology/DNA cases analyzed using funds provided under this announcement. 8. Number of DNA profiles from forensic analyses entered into CODIS as a result of the funds provided under this announcement. 9. Number of CODIS hits attributable to the forensic analyses funded under this announcement.

⁶ A backlogged case is defined as a forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory.

DNA database laboratories will provide the following data for performance measures.

Objective	Performance Measure(s)	Data Grantee Provides
<p>To improve the capacity of laboratories that conduct DNA analysis on convicted offender and/or arrestee DNA samples (DNA database samples).</p> <p>To reduce the backlog of convicted offender and/or arrestee DNA samples (DNA database samples).</p>	<p>Increase in DNA analysis throughput for the laboratory.</p> <p>Reduction in response time for requests.</p> <p>Percent decrease in DNA backlog.⁷</p> <p>Number of DNA profiles resulting in a CODIS match.</p>	<ol style="list-style-type: none"> 1. Average number of DNA database samples analyzed per analyst per month at the beginning of the award period. 2. Average number of DNA database samples analyzed per analyst per month at the end of the reporting period. 3. Average number of days between the submission of a DNA database sample to the laboratory and the upload of the profile to CODIS at the beginning of the award period. 4. Average number of days between the submission of a DNA database sample to the laboratory and the upload of the profile to CODIS at the end of the award period. 5. Number of backlogged DNA database samples at the beginning of the award period. 6. Number of backlogged DNA database samples at the end of the award period. 7. Number of DNA database samples analyzed using funds provided under this announcement. 8. Number of DNA profiles from DNA database samples entered into CODIS as a result of the funds provided under this announcement. 9. Number of CODIS hits resulting from DNA database profiles developed using funds provided under this announcement.

OJP does not require applicants to submit performance measures data with their applications. Instead, applicants should discuss in their application their proposed methods for collecting data for performance measures. Refer to the section “What an Application Should Include” on page 13 for additional information.

To assist NIJ in determining baseline national backlogs, all applicants are asked to supply the baseline backlog data requested in the following table as part of their program narrative. If the

⁷ A backlogged DNA database sample is defined as a DNA database sample that has not been completed within 30 days of receipt in the laboratory.

applicant has State DNA database laboratory responsibilities, the request encompasses backlog data for the database laboratory, regardless of whether assistance is being sought for the database operation.

Baseline Backlog Data

Casework Laboratories	
Number of untested/not completed forensic biology/DNA cases on hand on January 1, 2013.	
Number of untested/not completed forensic biology/DNA cases more than 30 days old (backlogged) on January 1, 2013.	
Please estimate percentage of these cases that were from property crimes.	
Number of new cases for forensic biology/DNA received in 2013.	
Please estimate percentage of these cases that were from property crimes.	
Total number of forensic biology/DNA cases completed in 2013.	
Please estimate percentage of these cases that were property crimes.	
Forensic biology/DNA cases closed by administrative means in 2013.	
Number of untested/not completed forensic biology/DNA cases on hand on December 31, 2013.	
Number of untested/not completed forensic biology/DNA cases more than 30 days old (backlogged) on December 31, 2013.	
The average number of days needed to complete (including peer review and report) non-priority forensic DNA cases for calendar year 2013. Please indicate violent crime time with a “ V ” and the nonviolent crime time with “ NV .” If the applicant cannot separate violent and nonviolent cases, please mark the applicant’s response to this question with “ X .”	

Database Laboratories	
Convicted Offender Samples	
The number of untested/not completed convicted offender samples on hand on January 1, 2013.	
The number of untested/not completed convicted offender samples more than 30 days old (backlogged) as of January 1, 2013.	
The number of new convicted offender samples received in 2013.	
The total number of convicted offender samples completed in 2013.	
Samples closed by administrative means (duplicates, non-authorized samples, etc.) in 2013.	
Number of untested/not completed convicted offender samples on December 31, 2013.	
Number of untested/not completed convicted offender samples more than 30 days old (backlogged) on December 31, 2013.	
Average number of days to complete the processing of a convicted offender sample (including upload to CODIS) for calendar year 2013.	
Arrestee Samples	
The number of untested/not completed arrestee samples on hand as of January 1, 2013.	
The number of untested/not completed arrestee samples more than 30 days old (backlogged) on January 1, 2013.	
The number of new arrestee samples received in 2013.	
The total number of arrestee samples completed in 2013.	
Samples closed by administrative means (duplicates, non-authorized samples, etc.) in 2013.	
Number of untested/not completed arrestee samples on December 31, 2013.	
Number of untested/not completed arrestee samples more than 30 days old (backlogged) on December 31, 2013.	
Average number of days to complete the processing of an arrestee sample (including upload to CODIS) for calendar year 2013.	

Definitions for Requested Baseline Backlog Data

Backlogged forensic biology/DNA case—A forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory.

Backlogged DNA database sample—A DNA database sample that has not been completed within 30 days of receipt in the laboratory.

Case—All physical evidence from a single criminal investigation submitted for crime laboratory analysis. A case may include multiple requests for analysis.

DNA—For the purposes of determining baseline national backlogs for casework laboratories, “DNA” will be considered to be biology screening (the location, screening, identification, and

characterization of blood and other biological stains and substances) and/or DNA analysis (the identification and comparison of DNA in biological samples). For the purpose of determining baseline national backlogs for database laboratories, “DNA” will be considered the testing of DNA in biological samples collected from convicted offenders and/or arrestees, and subsequent upload to CODIS databases.

What an Application Should Include

Applicants should anticipate that if they fail to submit an application that contains all of the specified elements, it may negatively affect the review of their application; and, should a decision be made to make an award, it may result in the inclusion of special conditions that preclude the recipient from accessing or using award funds pending satisfaction of the conditions.

OJP strongly recommends that applicants use appropriately descriptive file names (e.g., “Program Narrative,” “Budget Detail Worksheet and Budget Narrative”) for all attachments.

1. Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. OJP’s Grants Management System (GMS) takes information from the applicant’s profile to populate the fields on this form. When selecting “type of applicant,” if the applicant is a for-profit entity, select “For-Profit Organization” or “Small Business” (as applicable).

- **Item 8:** Type of Application—“New.”
- **Item 9:** Name of Federal Agency—“National Institute of Justice.”
- **Item 10:** Catalog of Federal Domestic Assistance (CFDA)—For this program, the number is 16.741.
- **Item 11:** Descriptive Title of Applicant’s Project—“FY 2014 DNA Capacity Enhancement and Backlog Reduction Program”—[*THE AGENCY’S NAME*].”
- **Item 13:** Proposed Project Dates—For this program, the proposed project dates should be “October 1, 2014, to September 30, 2016.”
- **Item 16:** Is Application Subject To Review By State Executive Order 12372 Process?—A listing of States that have participated in this process can be found at www.whitehouse.gov/omb/grants_spoc/.

2. Program Narrative

Applicants must use the application form (for the abstract, program narrative, and data collection plan) posted with this solicitation on the NIJ website: www.nij.gov/funding/welcome.htm.

- a. **Project Abstract:** The proposal abstract should serve as a succinct and accurate description of the proposed work. Applicants should concisely describe project goals and objectives, project plans, and methods for achieving the goals.
- b. **Narrative Body:** The program narrative should address the objectives, expected results, and the implementation approach. (See additional instructions below.)
 1. **Plan for Collecting the Data Required for Performance Measures:** The data collection plan is a description of the applicant's plan for collecting the data required for the solicitation's performance measures. Applicants should discuss this plan in their applications. The plan should describe how the performance measure data will be derived, state who will be responsible for collecting the data, and state that the data will be available for review three (3) years post award, as required. The data collection plan should be rigorous to ensure that the performance measure data provided are accurate, auditable, and correctly measure the impact of the federal funds provided.

The data collection plan should clearly describe both the method for the collection and tracking of performance measure data produced as a result of federal assistance provided under this solicitation and the method for reporting such data on a semi-annual basis. For projects that include forensic DNA casework and/or DNA database sample testing activities and objectives, the data collection plan should also include an explanation of how the tracking and reporting methods will avoid the possibility of "double counting" forensic DNA cases and/or DNA database samples affected by federal funds.

2. **Eligibility Requirements:** In the body of the narrative, applicants are to provide information showing that they meet the eligibility requirements indicated on page 3.
3. **The body of the program narrative should also include the following:**
 - A detailed plan showing how the applicant intends to use FY 2014 DNA Capacity Enhancement and Backlog Reduction Program funds to meet the programmatic goals of this solicitation: reducing DNA sample turnaround time, increasing the throughput of the public DNA laboratory, and reducing the number of forensic DNA and/or DNA database samples awaiting analysis. Applicants should discuss how they intend to identify and address bottlenecks in the DNA analysis process.
 - A statement of the current average length of time it takes to process, record, screen and analyze a forensic DNA case from submission of a request to the laboratory to delivery of the forensic DNA test results and, if applicable, the current average length of time it takes from receipt in the laboratory of a DNA database sample to analyze and upload a DNA database sample to CODIS.
 - A statement of the average number of forensic DNA samples and/or DNA database samples currently analyzed per analyst per month.

- Descriptions of any observed and/or anticipated increases in DNA submissions that would be expected to significantly impact the DNA laboratory's backlog and/or capacity and that may negatively impact a project's expected results.

- 4. Applications seeking funds for DNA sample testing:** For applications seeking funds for processing, recording, screening, and analysis of forensic DNA and/or DNA database samples, a statement of the estimated number of forensic DNA cases and/or DNA database samples that can be processed, recorded, screened, and analyzed within the 24-month award project period using the federal funding requested under this FY 2014 program. This number should represent the number of forensic DNA cases and/or DNA database samples to be analyzed above and beyond the number that can be analyzed within 24 months using other sources of funding. The 24-month award project period begins October 1, 2014.

3. Budget Detail Worksheet and Budget Narrative

a. Budget Detail Worksheet/Narrative

A Microsoft Office Excel spreadsheet-format Budget Detail Worksheet/Budget Narrative template that is to be used for applying to this program can be found at www.nij.gov/funding/welcome.htm.

Applicants MUST use this budget detail worksheet (which contains space for the budget narrative) so that cost information is appropriately detailed and automatically calculated, thereby reducing the potential for manual arithmetic errors.

For questions pertaining to budget and examples of allowable and unallowable costs, see the OJP Financial Guide at www.ojp.usdoj.gov/financialguide/index.htm.

b. Budget Narrative

As noted above, the Budget Narrative has been integrated into the Budget Detail Worksheet that is posted with this solicitation. The narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet. OJP expects proposed budgets to be complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities).

Applicants should demonstrate in their budget narratives how they will maximize cost effectiveness of grant expenditures. Budget narratives should generally describe cost effectiveness in relation to potential alternatives and the goals of the project. For example, a budget narrative should detail why planned in-person meetings are necessary, or how technology and collaboration with outside organizations could be used to reduce costs, without compromising quality.

The narrative should be mathematically sound and correspond with the information and figures provided in the Budget Detail Worksheet. The narrative should explain how the applicant estimated and calculated all costs, and how they are relevant to the completion of the proposed project.

c. Non-Competitive Procurement Contracts In Excess of Simplified Acquisition Threshold

If an applicant proposes to make one or more non-competitive procurements of products or services, where the non-competitive procurement will exceed the simplified acquisition threshold (also known as the small purchase threshold), which is currently set at \$150,000, the application should address the considerations outlined in the [OJP Financial Guide](#).

4. Indirect Cost Rate Agreement (if applicable)

Indirect costs are allowed only if the applicant has a federally approved indirect cost rate. (This requirement does not apply to units of local government.) Attach a copy of the federally approved indirect cost rate agreement to the application. Applicants that do not have an approved rate may request one through their cognizant federal agency, which will review all documentation and approve a rate for the applicant organization, or, if the applicant's accounting system permits, costs may be allocated in the direct cost categories. For assistance with identifying your cognizant agency, please contact the Customer Service Center at 1-800-458-0786 or at ask.ocfo@usdoj.gov. If DOJ is the cognizant federal agency, applicants may obtain information needed to submit an indirect cost rate proposal at www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf.

5. Additional Attachments

a. Proof of DNA Laboratory Accreditation

Acceptable types of documentation of current accreditation include: an electronic (scanned) copy of the current accreditation certificate(s), a digital photograph of the current accreditation certificate(s), or a letter from the accrediting body that includes the certificate number. Additionally, if a certificate references another document that contains key information on the type or scope of the accreditation, provide a copy of that supplemental documentation.

b. Applicant Disclosure of Pending Applications

Applicants are to disclose whether they have pending applications for federally funded grants or subgrants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation. The disclosure should include both direct applications for federal funding (e.g., applications to federal agencies) and indirect applications for such funding (e.g., applications to State agencies that will subaward federal funds).

OJP seeks this information to help avoid any inappropriate duplication of funding. Leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate duplication.

Applicants that have pending applications as described above are to provide the following information about pending applications submitted within the last 12 months:

- The federal or State funding agency.
- The solicitation name/project name.
- The point of contact information at the applicable funding agency.

Federal or State Funding Agency	Solicitation Name/Project Name	Name/Phone/E-mail for Point of Contact at Funding Agency
DOJ/COPS	COPS Hiring Program	Jane Doe, 202/000-0000; jane.doe@usdoj.gov
HHS/ Substance Abuse & Mental Health Services Administration	Drug Free Communities Mentoring Program/ North County Youth Mentoring Program	John Doe, 202/000-0000; john.doe@hhs.gov

Applicants should include the table as a separate attachment, with the file name “Disclosure of Pending Applications,” to their application. **Applicants that do not have pending applications as described above are to include a statement to this effect in the separate attachment page (e.g., “[Applicant Name on SF-424] does not have pending applications submitted within the last 12 months for federally funded grants or subgrants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.”).**

6. Accounting System and Financial Capability Questionnaire

Any applicant (other than an individual) that is a non-governmental entity and that has not received any award from OJP within the past 3 years must download, complete, and submit this [form](#).

Review Process

OJP is committed to ensuring a fair and open process for awarding grants. NIJ reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation. NIJ will review applications for formula awards to ensure statutory requirements have been met.

An application must satisfy the specific requirements outlined in this announcement including eligibility, allocation of funds, permissible expenses, and responsiveness to the scope of the solicitation; the general requirements for NIJ and OJP grants; and all other applicable legal requirements. (Submission of the baseline backlog data requested in the tables under “Performance Measures” will not be considered in review.)

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General (AAG).

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Additional Requirements

Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. OJP encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. Additional information for each requirement can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Civil Rights Compliance Specific to State Administering Agencies
- Faith-Based and Other Community Organizations
- Confidentiality
- Research and the Protection of Human Subjects
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- Reporting of Potential Fraud, Waste, and Abuse, and Similar Misconduct
- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards (if applicable)
- Single Point of Contact Review
- Non-Supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with [Office of Justice Programs Financial Guide](#)
- Suspension or Termination of Funding
- Non-profit Organizations
- For-profit Organizations
- Government Performance and Results Act (GPRA)

- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act of 2006 (FFATA)
- Awards in Excess of \$5,000,000 – Federal Taxes Certification Requirement
- Active SAM Registration
- Policy and Guidance for Approval, Planning, and Reporting of Conferences (including Meetings and Trainings)
- OJP Training Guiding Principles for Grantees and Subgrantees

Reporting Requirements: Each award recipient must submit, among other things, semi-annual performance measure data, semi-annual progress reports, and quarterly financial status reports. Progress report narratives should include a summary of project goals, the activities performed during the reporting period, and the effects of these activities toward achieving each goal. Narratives should also include descriptions of any observed increases in evidence submissions as well as issues which may negatively impact goals. Each award recipient also must submit a final report. The report must include a summary and assessment of the program carried out with the FY 2014 award, including cumulative performance measure data over the entire project period.

How to Apply

Applicants must submit applications through the Grants Management System ([GMS](#)), which provides cradle to grave support for the application, award, and management of awards at OJP. Applicants **must register in GMS for each specific funding opportunity**. Although the registration and submission deadlines are the same, OJP urges applicants to **register promptly**, especially if this is their first time using the system. Find complete instructions on how to register and submit an application in GMS at www.ojp.usdoj.gov/gmscbt/. Applicants that experience technical difficulties during this process should e-mail GMS.HelpDesk@usdoj.gov or call 888-549-9901 (option 3), Monday – Friday from 6:00 a.m. to midnight, Eastern Time, except federal holidays. OJP recommends that applicants **register promptly** to prevent delays in submitting an application package by the deadline.

Note on File Types: GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: “.com,” “.bat,” “.exe,” “.vbs,” “.cfg,” “.dat,” “.db,” “.dbf,” “.dll,” “.ini,” “.log,” “.ora,” “.sys,” and “.zip.”

All applicants should complete the following steps:

1. **Acquire a Data Universal Numbering System (DUNS) number.** In general, the Office of Management and Budget requires that all applicants (other than individuals) for federal funds include a DUNS number in their application for a new award or a supplement to an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and differentiating entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS

number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866-705-5711 to obtain a DUNS number or apply online at www.dnb.com. A DUNS number is usually received within 1-2 business days.

- 2. Acquire registration with the System for Award Management (SAM).** SAM is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the SAM database. Applicants must **update or renew their SAM registration annually** to maintain an active status.

Information about SAM registration procedures can be accessed at www.sam.gov.

- 3. Acquire a GMS username and password.** New users must create a GMS profile by selecting the “First Time User” link under the sign-in box of the [GMS](#) home page. For more information on how to register in GMS, go to www.ojp.usdoj.gov/gmscbt/.
- 4. Verify the SAM (formerly CCR) registration in GMS.** OJP requests that all applicants verify their SAM registration in GMS. Once logged into GMS, click the “CCR Claim” link on the left side of the default screen. Click the submit button to verify the SAM (formerly CCR) registration.
- 5. Search for the funding opportunity on GMS.** After logging into GMS or completing the GMS profile for username and password, go to the “Funding Opportunities” link on the left side of the page. Select NIJ and the FY14 DNA Capacity Enhancement and Backlog Reduction Program.
- 6. Register by selecting the “Apply Online” button associated with the funding opportunity title.** The search results from step 5 will display the funding opportunity title along with the registration and application deadlines for this funding opportunity. Select the “Apply Online” button in the “Action” column to register for this funding opportunity and create an application in the system.
- 7. Complete the Disclosure of Lobbying Activities, if applicable.** Any applicant that expends any funds for lobbying activities is to provide the detailed information requested on the form, *Disclosure of Lobbying Activities* ([SF-LLL](#)).
- 8. Follow the directions in GMS to submit an application consistent with this solicitation.** Once submitted, GMS will display a confirmation screen stating the submission was successful. **Important:** In some instances, applicants must wait for GMS approval before submitting an application. OJP urges applicants to submit the application **at least 72 hours prior** to the application due date.

Note: Duplicate Applications

If an applicant submits multiple versions of an application, NIJ will review only the most recent valid version submitted.

Experiencing Unforeseen GMS Technical Issues

Applicants that experience unforeseen GMS technical issues beyond their control that prevent them from submitting their application by the deadline must e-mail the NIJ contact identified in the Contact Information section on page 1 **within 24 hours after the application deadline** and

request approval to submit their application. The e-mail must describe the technical difficulties and include a timeline of the applicant's submission efforts, the complete grant application, the applicant's DUNS number, and any GMS Help Desk or SAM tracking number(s). **Note: NIJ does not approve requests automatically.** After the program office reviews the submission, and contacts the GMS Help Desk to validate the reported technical issues, OJP will inform the applicant whether the request to submit a late application has been approved or denied. If OJP determines that the applicant failed to follow all required procedures, which resulted in an untimely application submission, OJP will deny the applicant's request to submit their application.

The following conditions are generally insufficient to justify late submissions:

- Failure to register in SAM or GMS in sufficient time.
- Failure to follow GMS instructions on how to register and apply as posted on the GMS website.
- Failure to follow each instruction in the OJP solicitation.
- Technical issues with the applicant's computer or information technology environment, including firewalls.

Notifications regarding known technical problems with GMS, if any, are posted at the top of the OJP funding Web page at www.ojp.usdoj.gov/funding/solicitations.htm.

Provide Feedback to OJP

To assist OJP in improving its application and award processes, we encourage applicants to provide feedback on this solicitation, the application submission process, and/or the application review/peer review process. Provide feedback to OJPSolicitationFeedback@usdoj.gov.

IMPORTANT: This e-mail is for feedback and suggestions only. Replies are **not** sent from this mailbox. If you have specific questions on any program or technical aspect of the solicitation, **you must** directly contact the appropriate number or e-mail listed on the front of this solicitation document. These contacts are provided to help ensure that you can directly reach an individual who can address your specific questions in a timely manner.

If you are interested in being a reviewer for other OJP grant applications, please e-mail your resume to ojpperreview@lmbps.com. The OJP Solicitation Feedback email account will not forward your resume. **Note:** Neither you nor anyone else from your organization can be a peer reviewer in a competition in which you or your organization have submitted an application.

Application Checklist

FY 2014 DNA Capacity Enhancement and Backlog Reduction Program

This application checklist has been created to assist in developing an application.

What an Applicant Should Do:

Prior to Registering in GMS:

_____ Acquire a DUNS Number (see page 22)

_____ Acquire or renew registration with SAM (see page 23)

To Register with GMS:

_____ For new users, acquire a GMS username and password* (see page 23)

_____ For existing users, check GMS username and password* to ensure account access (see page 23)

_____ Verify SAM registration in GMS (see page 23)

_____ Search for correct funding opportunity in GMS (see page 23)

_____ Register by selecting the “Apply Online” button associated with the funding opportunity title (see page 23)

*Password Reset Notice – GMS users are reminded that while password reset capabilities exist, this function is only associated with points of contacts designated within GMS at the time the account was established. Neither OJP nor the GMS Help Desk will initiate a password reset unless requested by the authorized official or a designated point of contact associated with an award or application.

General Requirements:

_____ Review [“Other Requirements”](#) webpage

Eligibility Requirements:

Eligible applicants are States⁸ and units of local government with existing crime laboratories that conduct forensic DNA and/or DNA database sample analysis and:

- Participate in external audits, not less than once every two years, that demonstrate compliance with the requirements of the Quality Assurance Standards established by the Director of the Federal Bureau of Investigation.
- Are accredited by a nonprofit professional organization actively involved in forensic science that is nationally recognized within the forensic science community.
- Participate in the National DNA Index System (NDIS) or have an agreement with an NDIS participating laboratory to upload their data.

⁸ See footnote 1, above.

What an Application Should Include:

- _____ Application for Federal Assistance (SF-424) (see page 16)
- _____ Form fillable application form that includes the abstract, program narrative, and data collection plan (see page 16)
- _____ Budget Detail Worksheet/Budget Narrative (see page 18)
- _____ Employee Compensation Waiver request and justification (if applicable) (see page 10)
- _____ Read OJP policy and guidance on “conference” approval, planning, and reporting available at www.ojp.gov/funding/confcost.htm (see page 11)
- _____ Indirect Cost Rate Agreement (if applicable) (see page 18)
- _____ Accreditation Certificate(s) and scope of accreditation document(s) (see page 19)
- _____ Applicant Disclosure of Pending Applications (see page 19)
- _____ Disclosure of Lobbying Activities (SF-LLL), if applicable (see page 23)

Appendix A

Estimated Aggregate ⁸ Amounts for Awards to State and Local Applicants That Operate Forensic DNA and/or DNA Database Laboratories, by State ⁹ —FY 2014			
Alabama	\$1,263,414	Nebraska	\$280,370
Alaska	\$256,958	Nevada	\$976,288
Arizona	\$1,637,028	New Hampshire	\$200,000
Arkansas	\$805,759	New Jersey	\$1,498,357
California	\$9,373,480	New Mexico	\$679,086
Colorado	\$933,190	New York	\$4,636,537
Connecticut	\$591,725	North Carolina	\$2,007,205
Delaware	\$292,368	North Dakota	\$200,000
District of Columbia	\$458,004	Ohio	\$2,014,835
Florida	\$5,479,686	Oklahoma	\$1,042,624
Georgia	\$2,189,324	Oregon	\$562,197
Hawaii	\$200,000	Pennsylvania	\$2,591,883
Idaho	\$200,000	Puerto Rico	\$584,794
Illinois	\$3,110,225	Rhode Island	\$200,000
Indiana	\$1,316,355	South Carolina	\$1,537,378
Iowa	\$472,448	South Dakota	\$200,000
Kansas	\$595,918	Tennessee	\$2,419,898
Kentucky	\$567,963	Texas	\$6,201,230
Louisiana	\$1,331,847	Utah	\$342,222
Maine	\$200,000	Vermont	\$200,000
Maryland	\$1,633,941	Virginia	\$906,457
Massachusetts	\$1,569,760	Washington	\$1,187,293
Michigan	\$2,616,286	West Virginia	\$341,814
Minnesota	\$723,290	Wisconsin	\$935,577
Mississippi	\$453,462	Wyoming	\$200,000
Missouri	\$1,581,524		
Montana	\$200,000	GRAND TOTAL	\$72,000,000

— ALL AWARDS ARE SUBJECT TO THE AVAILABILITY OF APPROPRIATED FUNDS —
(See text of solicitation for additional information)

⁸ Units of local government that meet the eligibility requirements may apply directly to NIJ for a portion of the estimated funds allocated for awards to their State.

⁹ The U.S. territories of American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the Virgin Islands also may be eligible for funding. Please contact NIJ at 202-616-9264 for additional information, including information on allocation of funds.